



# Application for Employment

Date:
Job/Position you are applying for: (Must be filled in)

**GENERAL INFORMATION:**

Name		
Address		Telephone No.
City	State	Zip Code

**EMPLOYMENT RECORD:** STARTING WITH present or MOST RECENT, list all previous employers. Include self-employment, military service, summer, and part-time jobs. *Please attach additional sheets if necessary, following the same format.* The application will remain active for 90 days. Applicants must renew their applications after that time period to be considered for other job openings.

Name & Address of Former Employer		Dates Employed		Position & Duties	Salary	Reason for Leaving
<i>Company Name</i>	Phone	From Mo./Yr.	To Mo./Yr.		Starting \$	
No. & Street						
City & State	Zip					
<i>Company Name</i>	Phone	From Mo./Yr.	To Mo./Yr.		Starting \$	
No. & Street						
City & State	Zip					
<i>Company Name</i>	Phone	From Mo./Yr.	To Mo./Yr.		Starting \$	
No. & Street						
City & State	Zip					
<i>Company Name</i>	Phone	From Mo./Yr.	To Mo./Yr.		Starting \$	
No. & Street						
City & State	Zip					
<i>Company Name</i>	Phone	From Mo./Yr.	To Mo./Yr.		Starting \$	
No. & Street						
City & State	Zip					

**REFERENCES:** *(Not relatives)*

Name	Occupation
Address	Telephone No.
Name	Occupation
Address	Telephone No.

**EDUCATION:**

	Name of School	Address	No. of Yrs. Attended	Degrees
High School				
University/ College				
Other (trade school, licenses, etc.)				

***Please Complete the Following Questions:***

1. Why do you want to work for Down to Earth?

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2. How many times have you shopped at Down to Earth or other natural foods stores in the past month?

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3. What are your thoughts about vegetarian diets?

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4. Do you use or smoke tobacco based products? ( ) YES ( ) NO If yes, how often per day?

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5. Are you looking for a  full-time (5 days), or  part-time position? *(Please check one)*. If part time how many days would you like to work? \_\_\_\_\_

6. If we invite you to join our team, how long do you intend to stay with us? \_\_\_\_\_

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7. Please circle the days and times you are available to work:

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
MORNING	MORNING	MORNING	MORNING	MORNING	MORNING	MORNING
AFTERNOON	AFTERNOON	AFTERNOON	AFTERNOON	AFTERNOON	AFTERNOON	AFTERNOON
EVENING	EVENING	EVENING	EVENING	EVENING	EVENING	EVENING

8. How did you hear about the position? E.g. Internet (which web site?), Newspaper, DTE Team Member, Other (*please be specific*):

**MEDICAL INFORMATION:**

After an offer of employment is made, but before employment duties begin, applicants may be required to undergo a physical or medical examination at Company expense and by a Company-chosen physician, with the offer of employment conditioned on the result of such examination. Team members, at any time during the course of their employment, may be required to undergo a medical examination at Company expense and by a Company-chosen physician.

Are you able to perform the essential functions of this job with or without reasonable accommodation? \_\_\_\_\_

\_\_\_\_\_  
Applicant's Initials

**OTHER:**

Do you know anyone presently working for our company? \_\_\_\_\_ If so, who? \_\_\_\_\_

**NOTE:**

It is the policy of this Company to hire only U. S. citizens and aliens who are authorized to work in this country. (*As a condition of employment, you will be required to produce original documents establishing your identity and authorization to work, and to complete the U. S. Immigration and Naturalization Service's Form I-9.*)

*Down to Earth is proud to provide a drug free workplace.* All job offers are made subject to passing a drug test.

All job offers are conditional upon a check for any criminal conviction in the recent ten (10) years (excluding any period of incarceration), that is rationally related to the duties and responsibility of the job

I certify that all statements made on this application and attached questionnaire are true and complete to the best of my knowledge. I understand that my application will not be considered if it is incomplete. Further, I understand that any misrepresentation or omission when discovered, will subject me to discharge. I hereby authorize any investigation of the above or related work experience, education, or reputation information for purposes of consideration of my application for employment.

This application is not a contract and cannot create a contract. No offer or promise of employment has been made. I understand that if I am employed, my employment is "at will" and can be terminated at any time, either by myself or the Company, with or without cause or reason and with or without notice.

\_\_\_\_\_  
Application Date

\_\_\_\_\_  
Applicant's Signature



Down to Earth is an Equal Employment Opportunity Employer